

SUFFOLK UNIVERSITY

MOVE-IN GUIDE



**SUFFOLK
UNIVERSITY**
BOSTON

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SUFFOLK UNIVERSITY
SALESMAN ASSISTANT

SUFFOLK UNIVERSITY
Gavin Reed
Student Life
High School

STEEL

RESIDENCE HALL MOVE-IN INFORMATION

- Upon arrival, you should go to **your assigned residence hall to receive your student ID/key.**

Temporarily idle your vehicle in the orange loading areas

- applicable to your residence hall (*see specific residence hall information on the following pages*). Please make sure at least **one person from your party stays with your vehicle** while you are retrieving our Student ID/key.

Unload your vehicle into the bins provided by Suffolk University.

- Once your vehicle is fully unloaded, **Suffolk Move Crew Staff are available to assist with moving items to your room.** To help us keep load-in running smoothly, we ask that you **move swiftly as possible.**

We kindly ask that a member of your party move your vehicle

- immediately after unloading it to a nearby parking garage.

Suggestions can be found on each residence hall's specific page.



ONE COURT ST RESIDENCE HALL

1 Court Street, Boston, MA 02108





Red markings indicate move-in Idle Zone(s)

NEARBY PARKING GARAGES

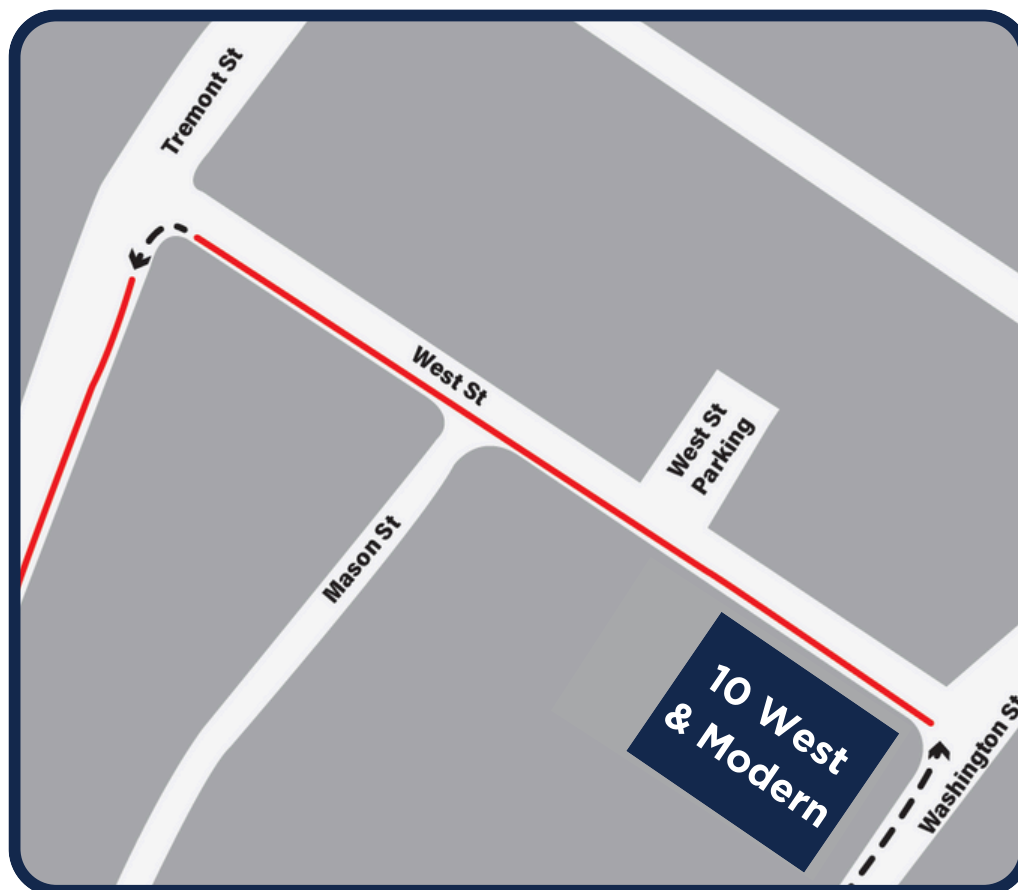
- Devonshire St Garage, 1 Devonshire Place, Boston, MA 02109
- Pi Alley Parking Garage, 275 Washington Street, Boston MA 02108
- One Beacon Garage, 1 Beacon Street, Boston, MA 02108

TRANSPORTATION

- Government Center (Blue and Green Line) 
- State Street (Orange and Blue Line) 

10 WEST AND MODERN THEATRE RESIDENCE HALL

10 West Street, Boston, MA 02111






Red markings indicate move-in Idle Zone(s)

NEARBY PARKING GARAGES

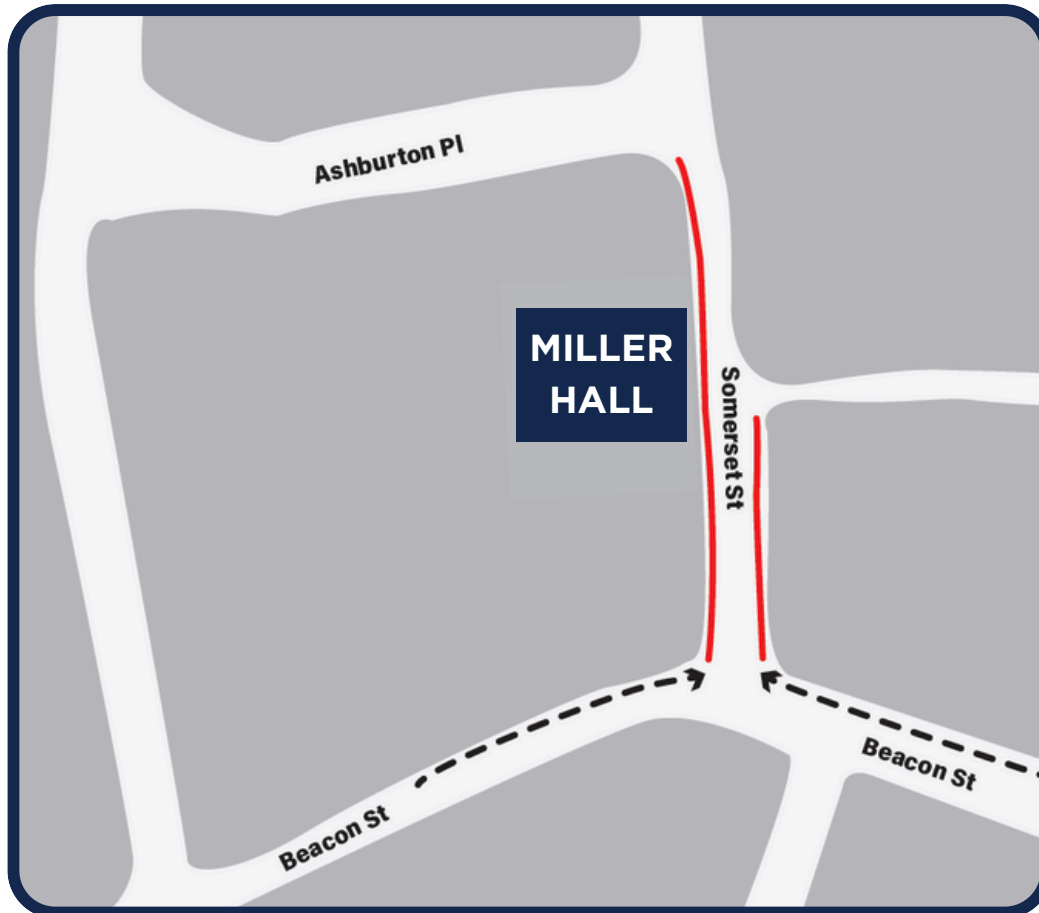
- Ritz Carlton Boston Common, 47 Boylston Street, Boston, MA 02111
- LaFayette Garage, 1 Ave de Lafayette, Boston, MA 02111
- Boston Common Garage, 0 Charles Street, Boston, MA 02116

TRANSPORTATION

- Temple Place (Silver Line SL5) 
- Park Street (Green and Red Line) 
- Downtown Crossing (Orange Line) 

MILLER RESIDENCE HALL

10 Somerset, MA 02108



Red markings indicate move-in Idle Zone(s)

NEARBY PARKING GARAGES

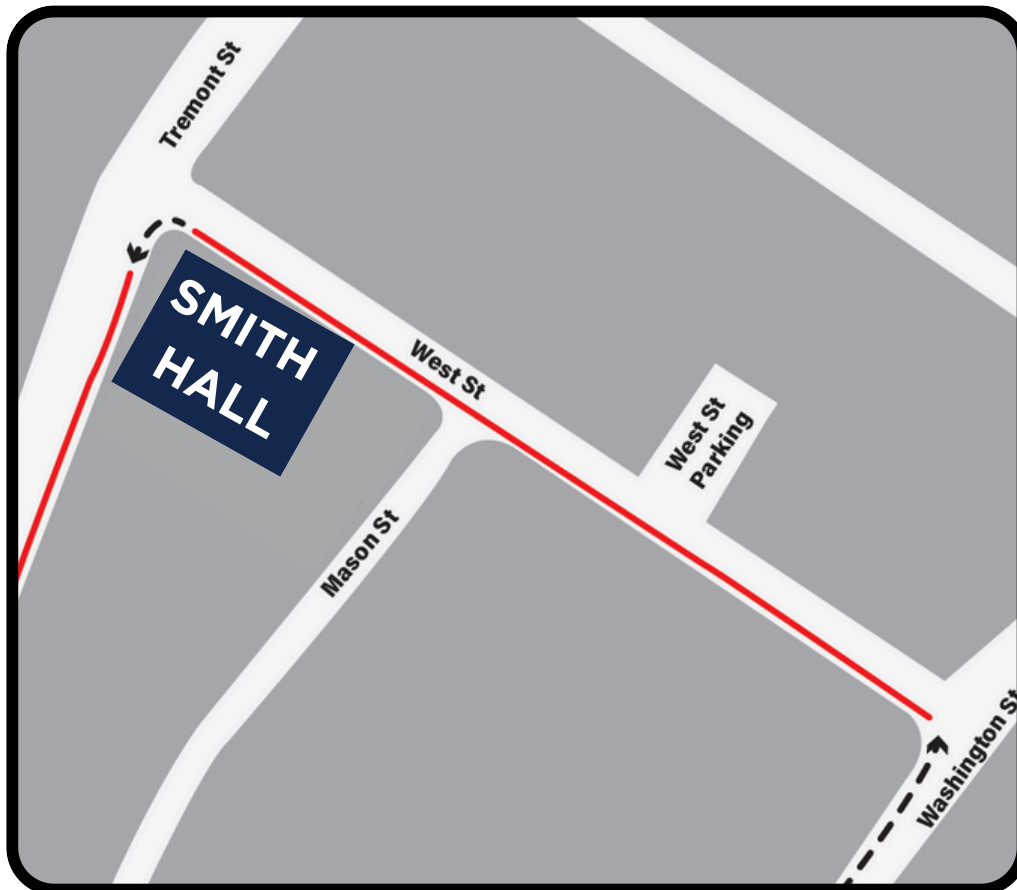
- Center Plaza Garage, 30 Somerset Street, Boston, MA 02114
- 100 Cambridge Street Garage, 100 Cambridge Street, Boston, MA 02114
- One Beacon Garage, 1 Beacon Street, Boston, MA 02108

TRANSPORTATION

- Government Center (Blue and Green Line) ●●
- Park Street (Red and Green Line) ●●
- Bowdoin (Blue Line) ●

SMITH RESIDENCE HALL

150 Tremont Street, Boston, MA 02111






Red markings indicate move-in Idle Zone(s)

NEARBY PARKING GARAGES

- Ritz-Carlton Boston Common, 47 Boylston Street, Boston, MA 02111
- LaFayette Garage, 1 Ave de Lafayette, Boston, MA 02111
- Boston Common Garage, 0 Charles Street, Boston, MA 02116

TRANSPORTATION

- Temple Place (Silver Line SL5) 
- Park Street (Green and Red Line) 
- Downtown Crossing (Orange Line) 

SENDING MAIL TO CAMPUS

One Court

[STUDENT NAME]

1 Court St.

Boston, MA 02108

10 West & Modern Theatre

[STUDENT NAME]

10 West St.

Boston, MA 02111

Miller Hall

[STUDENT NAME]

10 Somerset St.

Boston, MA 02108

Smith Hall

[STUDENT NAME]

150 Tremont St.

Boston, MA 02111

DINING HALL HOURS

SAMIA CAFE

Monday - Thursday 8:00 AM - 10:00 PM

Friday 8:00 AM - 7:00 PM

Saturday - Sunday 10:00 AM - 7:00 PM

SAMIA COFFEE BAR

Monday - Thursday 8:00 AM - 10:00 PM

150 TREMONT CAFE

Monday - Thursday 7:30 AM - 10:00 PM

Friday 7:30 AM - 9:00 PM

Saturday - Sunday 10:00 AM - 8:00 PM

CAFE 73

Monday - Thursday 8:00 AM - 5:00 PM

Friday 8:00 AM - 3:00 PM

SAWYER CAFE

Monday - Thursday 7:30 AM - 6:00 PM

COURT CAFE

Monday - Sunday 11:00 AM - 8:00 PM

SARGENT CAFE

Monday - Thursday 8:00 AM - 7:30 PM

Friday 10:00 AM - 2:00 PM

Please note: location hours vary before the First Day of Fall Classes

TO CONNECT A SMART TV TO WIFI

To connect to the wifi using a Smart TV without ethernet cable:

- Sign into the SU_Guest using your Suffolk University credentials
- If your Smart TV does not connect to wifi this way, contact IT Services at servicedesk@suffolk.edu or by phone at 617-557-2000

SUBMITTING A WORK ORDER

Need something repaired in your room/bathroom? Fill out a work order!

To submit a work order:

1. Sign into SU Connect using your Suffolk University credentials:
<https://suffolk.campuslabs.com/engage/forms>
2. Select the residence hall you live in
3. Fill out the required information describing the nature of your request



Work Order Form

Please note: work orders are completed in the order they are received. If you have an urgent concern, please reach out to your Residence Director and/or the Security Desk in your building.

FLOOR MEETINGS

Your Resident Assistant will send an email regarding the date and time of your mandatory floor meeting. Please keep a lookout for this information.

RESIDENCE HALL CLOSING INFO

Thanksgiving Break - Students are asked to leave by **10:00 am on Wednesday and can return on Sunday after 10:00 am.**

Students can stay for **FREE** during Thanksgiving Break, however, there will be no programming or dining hall services available from Wednesday afternoon until Sunday morning.

Winter Break - Students are asked to leave for Winter Break **within 24 hours of their last exam (or by 10:00 am on the day after final exams end, whichever comes first)** and can return on the **Sunday prior to Spring 2024 classes begin after 10:00 am.** Students can stay for a **FEE** however, there will be no programming or dining hall services available.

Spring Break - Students are asked to leave for Spring Break by **10:00 am on the Saturday** before Spring Break and can return on the **Sunday after Spring Break after 10:00 am.** Students can stay for a **FEE** however, there will be no programming or dining hall services available.

End of Academic Year Closing - Students are asked to leave **within 24 hours of their last exam (or by 8:00 am on the day after exams end, whichever comes first).**

Students must inform residence life if they wish to stay during breaks

CAMPUS ESCORTS

Requesting Campus Escorts

A Suffolk University police and/or security officer will provide walking escorts to and from any building owned, used, or occupied by the university. Campus escorts are also available from any campus building to the entrance of the **Park Street MBTA station, Charles River Parking Garage, Staniford Street Parking Garage, Center Plaza Parking Garage, and Government Center MBTA station.**

To request a walking escort, call in advance, at **617-573-8333**, or send a request via the **LiveSafe** application, and a uniformed officer will meet you at a designated location.

LiveSafe Application for Smart Phones

Suffolk University Police can receive crime tips from any smartphone device. LiveSafe is available to any community member free of charge and can be downloaded at the **AppStore** and **Google Play**. LiveSafe is more than just a crime tip system. It allows users to call emergency phone numbers, look up Suffolk University resources and enables a “safe walk” system which allows users to ask a friend to watch them walk as they travel from one location to another to make sure they arrive safely. For emergencies: contact the emergency line of the Suffolk University Police by calling **617-573-8111**.



SCAN ME

AppStore



SCAN ME

Google Play

FREQUENTLY ASKED QUESTIONS

Q: *Where can I find a list of what I can/cannot have in my residence hall room?*

A: [The Packing List](#) is a great resource with information about what to bring, what is included, and what not to bring.

Q: *Are trash cans provided?*

A: Yes, every room has a small trash can. It is up to students to provide bags for the trash cans. Every floor has a trash room that students should regularly empty their trash into. Students are also encouraged to bring basic cleaning supplies, and each residence hall has a common vacuum located in the residence life office.

Q: *Are there laundry facilities in each Residence Hall?*

A: Yes, there are common laundry facilities in each residence hall. **Laundry is free across all residence halls.** The website LaundryConnect can be used by students to check which machines are open and the time left on washers & dryers in use. It is up to students to provide their own detergent.



Q: *What staff are in the building to support me?*

A: Every residential student will be assigned a Resident Assistant (RA) who also lives in the building and is there to provide guidance and support, host building-wide programs, and assist with making sure everyone is following the community guidelines and expectations. Additionally, every building has a Resident Director (RD) that supports the RAs, the students, and the overall well-being of the building.

FREQUENTLY ASKED QUESTIONS

Q: *What should I do if there is an emergency in the building?*

A: Every building has a security guard and they can help connect you to anyone you need depending on the situation, i.e. professional staff or Suffolk University Police.

Q: *How do I get access to my residence hall?*

A: All Suffolk University community members are expected to carry their Suffolk University Ram Card on them at all times. Residential students use their Ram Card to access their respective buildings. **It is imperative that you submit your ID photo to Ram Card Services as soon as possible to avoid getting your photo taken on move-in day.** Students who **have not submitted their ID photo in advance** of moving in or **did not submit their photo prior to the stated submission deadline** should expect their move-in process to be **delayed significantly**, as students will need to get their ID printed at the SUPD desk in either Samia or Sargent upon arrival. [Submit your ID photo here.](#)

Q: *How do I log into Wi-Fi on my laptop/phone?*

A: The [Accounts & Access](#) Information Technology (IT) support page is a great resource for understanding how to connect to Wi-Fi.

Q: *Where do I get my mail?*

A: Every residential hall has a mail room, which is open 7 days a week. Please see your mail room for specific hours. **The “Sending Mail to Campus” page has a list of all of the residence hall addresses.**

Q: *Is there air conditioning?*

A: Yes, each building is climate controlled.

FREQUENTLY CALLED OFFICES

Academic Advising

Course Registration help

617-573-8034 academicadvising@suffolk.edu

Admissions Office

Transcripts and AP Scores

617-573-8460 admission@suffolk.edu

Counseling, Health, and Wellness

Immunizations and Health Records

617-573-8226 health@suffolk.edu

IT Service Desk

Technology Inquiries and Password Reset

617-557-2000 servicedesk@suffolk.edu

Orientation and New Student Programs

Summer Orientation and RAM Academy

617-573-8321 orientation@suffolk.edu

Ram Center

Financial Aid and Student Accounts

617-573-8488 ramcenter@suffolk.edu

Residence Life & Housing

On-Campus Housing

617-305-2500 reslife@suffolk.edu

Suffolk University Police Department

Safety and Security Management

Non-Emergency: 617-573-8333 Emergency: 617-573-8111

RESTURANTS/CONVENIENCE

SUGGESTED BY ORIENTATION LEADERS

- *Zen Restaurant*
- *FLORINA Pizzeria & Paninoteca*
- *Capitol Coffee House*
- *Anna's Taqueria*
- *Black Seed Halal Grill*
- *Café 26*
- *Flour Bakery + Cafe*
- *Sweetgreen*
- *Clover*
- *CVS Pharmacy*
- *Target*
- *Walgreens*
- *Richdale Food Shops*
- *Roche Bros*
- *Whole Foods*

