

# Suffolk University

• Office of Student Financial Services • 73 Tremont Street • Boston, MA 02108  
617-573-8470

## 2024– 2025 Certification of Identity and Statement of Educational Purpose

*Student must select and follow instructions for one of the two options below. Depending on which option is selected, this form must be signed in the presence of a Suffolk University Office of Student Financial Services Administrator (option 1) or a Notary Public (option 2). Do not complete the form in advance!*

### ❖ \_\_\_\_\_ Option 1:

The student must appear in person at **Suffolk University** to verify their identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is noted with the date it was received and the name of the official at the institution authorized to collect the student's ID.

*In addition, the student must sign, in the presence of the institutional official, the following Statement of Educational Purpose:*

- I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose  
(Print Student's Name)  
and the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending **Suffolk University** for 2024-2025.

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Student's UID number  
(e.g. UID009999999)

\_\_\_\_\_  
Date

*Original student signature viewed by financial aid administrator \_\_\_\_\_/date \_\_\_\_\_*

### ❖ \_\_\_\_\_ Option 2:

If the student is unable to appear in person at Suffolk University to verify their identity, the student can mail the following two documents to the Office of Student Financial Services. **Both items must be submitted.**

- ❖ A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as but not limited to a driver's license, other state-issued ID, or passport; and
- ❖ The original notarized Statement of Educational Purpose provided below.

*The student must sign, in the presence of a Notary, the following Statement of Educational Purpose:*

- I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose  
(Print Student's Name)  
and the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending **Suffolk University** for 2024-2025.

\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Student's UID number  
(e.g. UID009999999)

\_\_\_\_\_  
Date

### *Notary's Certificate of Acknowledgement*

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_,  
(Date) (Notary's name)

personally appeared, \_\_\_\_\_, and proved to me  
(Printed name of signer)

on basis of satisfactory evidence of identification \_\_\_\_\_  
(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal**  
(seal)

\_\_\_\_\_  
(Notary signature)  
My commission expires on \_\_\_\_\_(Date)

***Do not fax this form.***  
***Please present this form in person or mail to address above with notarization if you selected option 2.***