Get Ready for the Fall 2024 Semester Accepting and Declining Your Loans



Tips for Fall 2024 Billing in Workday #3

How to decline your loans:

- Start by logging into your Workday Student portal
- Go to your Financials Hub

Under Suggested Links select Accept/Decline Awards

Menu		
Apps	Shortcuts	
Your Saved	l Order	
	Academics Hub	
	Financials Hub	

F	My Student Finance Hub	←	
\$	Overview		
	View Account Activity		
۰	View Financial Aid		
	Statements and Doc	~	
4 ²	Suggested Links	^	
	SU Pay - Make a Pay	Ľ	
	SU Pay - Payment Pl	Z	
	Payment Elections		
	View My 1098T	ß	
	Manage Paperless 1098		
	Create Request		
	Accept/Decline Awards		
	Financial Aid Forms	12	
	Quick Reference Gui	ß	

Under the Decision column go to the loan(s) you would like to adjust and change Accept to Decline

ccept/Decline Awards					
otal Estimated Costs 0.00 Amount Accepted 3,60	04.00 Estimated Ou	ut of Pocket (3,604.00)			
Fall 2024 Awards Period Costs 0.00 Period Subtotal 1,802.00 3 items	Amount Remaining f	or Period (1,802.00)			
Award Type	Amount Offered	Amount Accepted	Current Status	Decision	
A. Driscoll Scholarship	134.00	134.00	Accepted	× Accept	:= 1
Outside Loan	1,000.00	1,000.00	Accepted	Accept	
Suffells Student Employment	668.00	668.00	Accepted	× Accent	
Surroik Student Employment				~ Accelu	:= +

You will receive a message that says "If you decline you cannot accept in the future"

This is NOT accurate – if you change your mind and wish to borrow loans please reach out to Student Financial Services

To view your Financial Aid Offer without the loans you can select Print Offer in the Financial Aid Overview section

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	Overview View Account Activity	A	2024-2025 Award Year Summary
	View Financial Aid		Total Amount Offered Total Amount Accepted
	Statements and D	~	2 items
62	Suggested Links	^	Academic Period Summer 2024
	SU Pay - Make a	12	Fall 2024
	SU Pay - Payment Payment Elections	Z	Accept/Decline Awards Print Offer Print College Financing Plan
	View My 1098T	Ľ	
	Manage Paperless 10		
	Create Request	- 1	Summer 2024 Awards
	Accept/Decline Awar		3 items



Suffolk University is pleased to offer you the following financial aid. We understand that higher education is an important investment, and we are committed to your success. This financial aid offer is designed to assist you with financial planning and is not a tuition bill. Tuition bills based on your actual enrollment are sent by Student Account Services prior to the start of each term. If you have any questions about financing your Suffolk degree, we are happy to help.

Aridon Dissignation

How to accept your loans:

- First-time loan borrowers will need to complete Entrance Counseling and the Master Promissory Note for the Federal Subsidized, Unsubsidized, and PLUS Loans.
- This can be completed through www.studentaid.gov under "Loans and Grants" tab on the homepage. Once completed it will take approximately 24-48 hours for Student Financial Services to be notified.



What if a loan was declined but you wish to borrow the loan funds:

You can accept the loan by creating a request in Workday in your Financial Hub. Once you select Create Request and search Loan Change Request you will then just put in the amount of the loan you want to accept.



