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Suffolk

UNIVERSITY



Spring 2010

Sawyer Business School

Graduate Course Offerings

Tuition & Fees – Spring 2010

Please visit www.suffolk.edu/stdact for up to date tuition and fee information.

Boston Campus Spring 2010

IMPORTANT INFORMATION CONCERNING MBA 600

All full-time and part-time MBAs starting their program of study in Spring 2010 MUST take MBA 600 in Spring 2010.

MBA 600 section AE meets February 5th and 6th and February 12th

The first Friday begins at 3:30 pm, concludes at about 8:00 pm, and includes dinner. Saturday begins at 8:30 am, concludes at 6 pm, and includes breakfast and lunch. The final Friday, February 12th, meets from 5:30 to 7:45 pm. **Students are required to attend all three class meetings to complete the course.**

Students will receive a syllabus with assignments, directions etc. approximately two weeks prior to MBA 600.

Because of the nature of this course, students dropping MBA 600 AE after January 25th will be charged a \$200 MBA 600 cancellation fee.

Note: Tuition liability typically begins after the first two weeks of the semester. If you withdraw from MBA 600 after the tuition liability date you may incur some costs in addition to the \$200 cancellation fee.

ADVISING

All new full-time MBAs must have an advising appointment prior to registration.

It is highly recommended that new part-time MBAs have an advising appointment.

Contact the Boston MBA Programs Office at 617-573-8306 to make an advising appointment. Or call 1-800-6-SUFFOLK and ask for Amanda Hines, the MBA Program Assistant. Appointments may be by telephone or in person and may be in the day and early evening.

MBA Core/Required Courses

Course Section	Course Title	Days	Start Time	End Time	Faculty	Prereqs/dates & Notes
*MBA 600 AE	Effective Career Planning	F S F	4:00 p.m. 8:30 a.m. 5:30 p.m.	8:00 p.m. 6:00 p.m. 7:45 p.m.	O'Neill, R	2/5/10 2/6/10 2/12/10
<i>* Students are required to attend all three class meetings to achieve full credit for the course .This course is required for all new Spring 2010 admits.</i>						
MBA 610 AE	Organizational Behavior	M	7:15 p.m.	9:55 p.m.	MacLean, T	
MBA 610 BE	Organizational Behavior	T	4:30 p.m.	7:10 p.m.	Mazen, A	
MBA 622 AE	Operations & Data Analysis	M	4:30 p.m.	7:10 p.m.	Staff, I	
MBA 622 BE	Operations & Data Analysis	W	7:15 p.m.	9:55 p.m.	Staff, I	
MBA 630 AE	Economic Analysis for Managers	T	7:15 p.m.	9:55 p.m.	Staff, I	
MBA 630 BE	Economic Analysis for Managers	W	4:30 p.m.	7:10 p.m.	Torrisi, R	
MBA 640 AE	Corp Financial Reporting & Control	M	4:30 p.m.	7:10 p.m.	Shaw, L	
MBA 640 BE	Corp Financial Reporting & Control	TH	7:15 p.m.	9:55 p.m.	Shaw, L	
MBA 650 AE	Value Based Financial Management	M	7:15 p.m.	9:55 p.m.	Amira, K	MBA 630 and MBA 640
MBA 650 BE	Value Based Financial Management	W	4:30 p.m.	7:10 p.m.	Staff, F	MBA 630 MBA 640
MBA 660 AE	Mkting: Challenge of Managing Value	TH	7:15 p.m.	9:55 p.m.	Eckhardt, G	
MBA 670 A	Info Mgt for Competitive Advantage	T	1:00PM	3:40 p.m.	Staff	
MBA 670 AE	Info Mgt for Competitive Advantage	W	7:15 p.m.	9:55 p.m.	Staff	
MBA 680 AE	Mgmt in the Ethical Lgl Environment	M	4:30 p.m.	7:10 p.m.	Segal	
MBA 680 BE	Mgmt in the Ethical Lgl Environment	TH	7:15 p.m.	9:55 p.m.	Peterson, J	
MBA 780 AE	Managing in Global Environment	M	7:15 p.m.	9:55 p.m.	Staff	MBA 600 and all MBA core except MBA 670 and MBA 680
MBA 780 BE	Managing in Global Environment	T	4:30 p.m.	7:10 p.m.	Delaunay, C	MBA 600 and all MBA core except MBA 670 and MBA 680
MBA 800 AE	Strategic Management	W	7:15 p.m.	9:55 p.m.	Behnam, M	All MBA core. Course should be taken near end of program of study; after most electives.
MBA 800 BE	Strategic Management	TH	4:30 p.m.	7:10 p.m.	Behnam, M	All MBA core. Course should be taken near end of program of study; after most electives.

Electives

Course Section	Course Title	Days	Start Time	End Time	Faculty	Prereqs & Notes
Accounting						
ACCT 801 AE	Grad Fin Acct I	T	4:30 p.m.	7:10 p.m.	Pelletier, M	MBA 640
ACCT 802 AE	Grad Fin Acct II	W	4:30 p.m.	7:10 p.m.	Pelletier, M	ACCT 801
ACCT 802 BE	Grad Fin Acct II	M	7:15 p.m.	9:55 p.m.	Bawn, D	ACCT 801
ACCT 803 AE	Grad Fin Acct III	W	4:30 p.m.	7:10 p.m.	Yen, A	ACCT 801
ACCT 804 AE	Cost Info, Dec & Control	TH	4:30 p.m.	7:10 p.m.	Kraten, M	MBA 640 ACCT 802
ACCT 805 AE	Auditing and Assurance	TH	4:30 p.m.	7:10 p.m.	Fuerman, R	MBA 640 ACCT 802
ACCT 824 AE	Corp Fin Reporting & Analysis	M	7:15 p.m.	9:55 p.m.	Cataldo, J	MBA 640 or ACCT 802; <u>and</u> MBA 650
ACCT 825 AE	Corp. Fin Plan & Control	T	4:30 p.m.	7:10 p.m.	Riley, T	MBA 640 or ACCT 804
ACCT 861 AE	Leadership in the Financial Profession	TH	4:30 p.m.	7:10 p.m.	Pant, L	MBA 640 or ACCT 802
ACCT 865 AE	Tech & Fin Info Systems	M	4:30 p.m.	7:10 p.m.	Gomaa, M	MBA 640 or ACCT 802 <u>and</u> ACCT 804
ACCT 871 AE	Not-For-Profit Acct & Control	M	7:15 p.m.	9:55 p.m.	White, J	
ACIB 872 AE	Int'l Fin Anal & Control	TH	4:30 p.m.	7:10 p.m.	Mistry, J	MBA 640 ACCT 802; <u>and</u> MBA 650 DOES fulfill MBA requirement for an international business elective.
ACIB 872 BE	Int'l Fin Anal & Control	TH	7:15 p.m.	9:55 p.m.	White, J	MBA 640 or ACCT 802; <u>and</u> MBA 650 DOES fulfill MBA requirement for an international business elective.
Business Law						
BLLS 800 AE	Business Law	W	7:15 p.m.	9:55 p.m.	Staff	
BLLS 800 BE	Business Law	M	4:30 p.m.	7:10 p.m.	Rahman, H	
BLLS 830 AE	Manage in Int'l Legal Environment	W	7:15 p.m.	9:55 p.m.	Blodgett, M	MBA 680 DOES fulfill MBA Requirement for an I international elective
BLLS 900 AE	Corp Crime & Fin Fraud	TH	4:30 p.m.	7:10 p.m.	Weismann, M	
Entrepreneurship						
MGES 826 AE	Writing the Business Plan	T	4:30 p.m.	7:10 p.m.	Bhatia, S	
MGES 909	Green and Sustainable Business	TH	4:30 p.m.	7:10 p.m.	Bhatia, S	
MGES 904 AE	Starting & Growing a Law Firm	W	4:30 p.m.	7:10 p.m.	Cannon	
MGES 910 A	E-Project Practicum	TTH	TBA		Moker, G	

Finance

FIN 801 AE	Money & Capitol Markets	M	4:30 p.m.	7:10 p.m.	O'Hara, H	
FIN 805 AE	Capital Management	W	4:30 p.m.	7:10 p.m.	Arthur, S	MBA 650
FIN 810 AE	Investment Analysis	TH	7:15 p.m.	9:55 p.m.	Staff	MBA 650
FIN 814 AE	Options and Futures	W	7:15 p.m.	9:55 p.m.	Beliaeva, N	
FIN 831 AE	Portfolio Management	M	7:15 p.m.	9:55 p.m.	Argyropole, C	
FNIB 825 AE	Multinational Fin Mgmt	W	4:30 p.m.	7:10 p.m.	Guo, L	
FNIB 903 AE	Capital Budgeting Global Envi	T	7:15 p.m.	9:55 p.m.	Staff	

Health Administration

HLTH 700 AE	Grad Comm & Info Tech for Hlth	W	7:15 p.m.	9:55 p.m.	Beinecke, R	
HLTH 701 AE	Health Systems I	W	4:30 p.m.	7:10 p.m.	Gregg, R	
HLTH 702 AE	Health Systems II	TH	4:30 p.m.	7:10 p.m.	Rivard, P	
HLTH 824 AE	Healthcare Accounting	M	4:30 p.m.	7:10 p.m.	Caroll, T	
HLTH 825 AE	Legal Env't. of Healthcare	W	7:15 p.m.	9:55 p.m.	Turner, E	
HLTH 826 AE	Healthcare Financial Mngmt	M	4:30 p.m.	7:10 p.m.	Carroll, T	
HLTH 830 AE	Healthcare Operations Mgt.	W	4:30 p.m.	7:10 p.m.	Williams, L	
HLTH 831 AE	Performance Imp & Patient Sfty	W	4:30 p.m.	7:10 p.m.	Williams, L	
HLTH 832 AE	Health Policy	S	TBD			
HLTH 840 AE	Global Health Needs & Orgs	TH	7:15 p.m.	9:55 p.m.		
HLTH 841AE	Global Health Policy	TH	7:15 p.m.	9:55 p.m.		
HLTH 890 AE	Healthcare Strategic Mgt	TH	4:30 p.m.	7:15 p.m.	Gregg, R	
HLTH 908 AE	Org. Behavior in Healthcare	T	7:15 p.m.	9:55 p.m.	Rivard, P	
HLTH 910 AE	Directed Individual Study	TBA	TBA			
HLTH 911 AE	Healthcare Internship	TBA	TBA		Gregg, R	

Information Systems & Operations Management

ISOM 900 AE	Enterprise Integration & Proc	T	4:30 a.m.	7:10 p.m.	Yao, Y	
ISOM 910 A	Directed Individual Study	TBA	TBA			

International Business

***all courses listed meet the requirement for an MBA elective in the International Business Area: All students in the MBA Program (including joint degree students, MBA/Health, MBA/Nonprofit, JD/MBA, MBA Online, MBA on Merrimack campus) must complete a 3 credit elective in the International Business area.**

ACIB 872 AE	Int'l Fin Anal & Control	TH	4:30 p.m.	7:30 p.m.	Mistry, J	MBA 640 or ACCT 802; <u>and</u> MBA 650
ACIB 872 BE	Int'l Fin Anal & Control	TH	7:15 p.m.	9:55 p.m.	White, J	MBA 640 or ACCT 802; <u>and</u> MBA 650
BLLS 830 AE	Manage in Int'l Legal	W	7:15 p.m.	9:55 p.m.	Blodgett, M	MBA 680
FNIB 825 AE	Multinational Fin Mgmt	W	4:30 p.m.	7:10 p.m.	Guo, L	
FNIB 903 AE	Capital Budgeting Global Envi	T	7:15 p.m.	9:55 p.m.	Staff	
MKIB 817 AE	International Marketing	T	7:15 p.m.	9:55 p.m.	Chelariu, C	
MKIB 901 AE	Global Consumer Culture	TH	4:30 p.m.	7:15 p.m.	Venkatraman, M	
MGIB 850 BE	Global Travel Seminar: India				Detjen, J	

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MGIB 850 CE	Global Travel Seminar: China				Zhu, Z
MGIB 850 DE	Global Travel Seminar: Germany				Behnam, M
MGIB 900 AE	Business, Gov. & Society M		4:30 p.m.	7:15 p.m.	Rufin, C
MGIB 951 AE	Sem in Knowledge Global M		7:15 p.m.	9:55 p.m.	

Organizational Behavior

MGOB 810 AE	Emotional Intelligence	W	4:30 p.m.	7:10 p.m.	Ornstein, S	Please visit SAIL for updated course information
MGOB 855 A	Conflict & Negotiation	FSU	9:00 a.m.	6:00 p.m.	Mazen, A	
MGOB 865 AE	Leading Change	W	7:15 p.m.	9:55 p.m.	Staff, M	
MGOB 900 AE	Creating Problem Solving	T	7:15 p.m.	9:55 p.m.	Dumas, C	

Strategic Management

Marketing

MKT 810 AE	Mktg Research for Managers	W	4:30 a.m.	7:10 p.m.	Bao, Y	Completion of MBA core and good academic standing and permission of instructor
MKT 822 A	Service Marketing	MTWTH	9:00 a.m.	5:00 p.m.	McCabe, C	
MKT 900 AE	New Products: From Concepts To Commercialization	W	7:15 p.m.	9:55 p.m.	Zhu, Z	
MKT 920 A	Marketing Internship	TBA	TBA	TBA	Mee, J	
MKIB 817 AE	International Marketing	T	7:15 p.m.	9:55 p.m.	Chelariu, C	
MKIB 901 AE	Global Perspectiv consumer mkt	TH	4:30 p.m.	7:10 p.m.	Venkatraman, M	

Public Administration

P.AD 813 AE	Adm Strategies of Local Gvt	T	7:15 p.m.	9:55 p.m.	Bond, B
P.AD 814 AE	Intergovernmental Relations	S	1:00 p.m.	5:00 p.m.	Melconian, L
P.AD 815 AC	Non-Profit Orgs in Community	S	9:00 a.m.	4:45 p.m.	Matava, M
P.AD 823 AE	The U.S. Health System	W	4:30 p.m.	7:10 p.m.	Beinecke, R
P.AD 829 AE	Environmental Policy & Admin	TH	4:30 p.m.	7:10 p.m.	Staff
P.AD 832 AE	Health Policy	S			Beinecke, R
P.AD 835 AC	Non-Profit Marketing & Comm	W	4:30 a.m.	7:10 p.m.	Staff
P.AD 836 AE	Healthcare Economics	TH	4:30 p.m.	7:10 p.m.	Rivard, P
P.AD 840 AE	Comparative Public Policy	F	5:30 p.m.	8:00 p.m.	Kusanovitz, N
P.AD 845 AE	Entrepreneurial Non-Profit	T	4:30 p.m.	7:10 p.m.	Lavin, M
P.AD 851 AE	Global Health Needs and Organization	TH	7:15p.m.	9:55 p.m.	Beinecke, R
P.AD 852 AE	Global Health Policy	TH	7:15 p.m.	9:55 p.m.	Beinecke, R
P.AD 855 AE	Civic Innovation & Effect Gvt	W	4:30 p.m.	7:10 p.m.	Bond, B

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P.AD 858 AE	Internship	TBA			Matava
P.AD 859 AE	Internship	TBA			Matava
P.AD 890 AE	Strategic Management	M	7:15 p.m.	9:55 p.m.	Gianakis, G

Taxation

TAX 802 AE	Issues in Federal Taxation II	T	4:30 p.m.	7:10 p.m.	Angelini, J
TAX 867 AE	Advanced Topics Corporate Tax	M	4:30 p.m.	7:10 p.m.	Tierney, T

Merrimack Campus Spring 2010

IMPORTANT INFORMATION CONCERNING MBA 600

MBA 600 section AE meets February 5th and 6th and February 12th

The first Friday begins at 3:30 pm, concludes at about 8:00 pm, and includes dinner. Saturday begins at 8:30 am, concludes at 6 pm, and includes breakfast and lunch. The final Friday, February 12th, meets from 5:30 to 7:45 pm. **Students are required to attend all three class meetings to complete the course.**

Students will receive a syllabus with assignments, directions etc. approximately two weeks prior to MBA 600.

Because of the nature of this course, students dropping MBA 600 AE after January 25th will be charged a \$200 MBA 600 cancellation fee.

Note: Tuition liability typically begins after the first two weeks of the semester. If you withdraw from MBA 600 after the tuition liability date you may incur some costs in addition to the \$200 cancellation fee.

ADVISING

All new full-time MBAs must have an advising appointment prior to registration.

It is highly recommended that new part-time MBAs have an advising appointment.

Contact the Boston MBA Programs Office at 617-573-8306 to make an advising appointment. Or call 1-800-6-SUFFOLK and ask for Amanda Hines, the MBA Program Assistant. Appointments may be by telephone or in person, and may be in the day and early evening.

Contact Ms. Heather Hewitt with any questions you may have regarding course offerings, room locations, and/or times of classes on the Merrimack campus. hhewitt@suffolk.edu

MBA Core/Required Courses

Course Section	Course Title	Days	Start Time	End Time	Faculty	Prereqs & Notes
MBA 610 MC	Organizational Behavior	TH	6:00 p.m.	8:45 p.m.	Mazen, A	

For up-to-date course information go to www.suffolk.edu/offices/996.html and click on 'Search for Classes'.

MBA 650 MC	Value Based Fin Mgmt	T	6:00 p.m.	8:45 p.m.	McLaughlin, K	MBA 620,630,640
MBA 660 MC	Mkting: Challenge of Mging Val	W	6:00 p.m.	8:45 p.m.	Barretti, M	

Electives

Course Section	Course Title	Days	Start Time	End Time	Faculty	Prereqs & Notes
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Finance

FNEC 810 MC	MGR Global Econ: Trade Issues	M	6:00 pm	8:45 p.m.	Torrissi, R	MBA 630
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Management

MGOB 850 MC	Management Consulting	FS	9:00 am	5:30 pm	Zanzi	MBA 610 Meeting Fri/Sat 9:00 am-5:30 pm 3/26,3/27, 4/9, 4/10 Fri 4/23 6-8pm
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Global MBA Spring 2010

IMPORTANT INFORMATION CONCERNING MBA 600 and GMBA 601

All full-time and part-time MBAs starting their program of study in Spring 2010 MUST take MBA 600 in Spring 2010.

MBA 600 section AE meets February 5th and 6th and February 12th

The first Friday begins at 3:30 pm, concludes at about 8:00 pm, and includes dinner. Saturday begins at 8:30 am, concludes at 6 pm, and includes breakfast and lunch. The final Friday, February 12th, meets from 5:30 to 7:45 pm. **Students are required to attend all three class meetings to complete the course.**

Students will receive a syllabus with assignments, directions etc. approximately two weeks prior to MBA 600.

Because of the nature of this course, students dropping MBA 600 AE after January 25th will be charged a \$200 MBA 600 cancellation fee.

Note: Tuition liability typically begins after the first two weeks of the semester. If you withdraw from MBA 600 after the tuition liability date you may incur some costs in addition to the \$200 cancellation fee.

GMBA 601: All Spring 2010 Global MBAs must register for GMAB 601 Introduction to Global Business. It meets Saturday, January 23 from 8:30 am to 6:00 pm. Students will be mailed materials, including team assignments and work to be done prior to meeting, approximately two weeks prior to the class.

ADVISING

All new full-time and part-time Global MBAs must have an advising appointment with Dean Hallberg, prior to registration. Contact the Boston MBA Programs Office at 617-573-8306 to make an advising appointment. Or call 1-800-6-SUFFOLK and ask for Amanda Hines, the MBA Program Assistant. Be sure to indicate you are a Global MBA student and need an appointment with Dean Hallberg. Appointments may be by telephone or in person and may be in the day and early evening.

GMBA Core/Required Courses

Course Section	Course Title	Days	Start Time	End Time	Faculty	Prereqs/dates & Notes
*MBA 600 AE	Effective Career Planning	F S F	4:00 p.m. 8:30 a.m. 5:30 p.m.	8:00 p.m. 6:00 p.m. 7:45 p.m.	O'Neill, R	2/5/10 2/6/10 2/12/10
<i>* Students are required to attend all three class meetings to achieve full credit for the course. This course is required for all new Spring 2010 admits.</i>						
MBA 610 AE	Organizational Behavior	M	7:15 p.m.	9:55 p.m.	MacLean, T	
MBA 610 BE	Organizational Behavior	T	4:30 p.m.	7:10 p.m.	Mazen, A	
MBA 622 AE	Operations & Data Analysis	M	4:30 p.m.	7:10 p.m.	Staff, I	
MBA 622 BE	Operations & Data Analysis	W	7:15 p.m.	9:55 p.m.	Staff, I	
MBA 630 AE	Economic Analysis for Managers	T	7:15 p.m.	9:55 p.m.	Staff, I	
MBA 630 BE	Economic Analysis for Managers	W	4:30 p.m.	7:10 p.m.	Torrisi, R	
MBA 640 AE	Corp Financial Reporting	M	4:30 p.m.	7:10 p.m.	Shaw, L	

For up-to-date course information go to www.suffolk.edu/offices/996.html and click on 'Search for Classes'.

MBA 640 BE	& Control Corp Financial Reporting & Control	TH	7:15 p.m.	9:55 p.m.	Shaw, L	
MBA 650 AE	Value Based Financial Management	M	7:15 p.m.	9:55 p.m.	Amira, K	MBA 630 and MBA 640
MBA 650 BE	Value Based Financial Management	W	4:30 p.m.	7:10 p.m.	Staff, F	MBA 630 MBA 640
MBA 660 AE	Mkting: Challenge of Managing Value	TH	7:15 p.m.	9:55 p.m.	Eckhardt, G	
MBA 670 A	Info Mgt for Competitive Advantage	T	1:00PM	3:40 p.m.	Staff	
MBA 670 AE	Info Mgt for Competitive Advantage	W	7:15 p.m.	9:55 p.m.	Staff	
MBA 680 AE	Mgmt in the Ethical Lgl	M	4:30 p.m.	7:10 p.m.	Segal	
MBA 780 AE	Managing in Global Environment	M	7:15 p.m.	9:55 p.m.	Staff	MBA 600 and all MBA core except MBA 670 and MBA 680
MBA 780 BE	Managing in Global Environment	T	4:30 p.m.	7:10 p.m.	Delaunay, C	MBA 600 and all MBA core except MBA 670 and MBA 680
MBA 800 AE	Strategic Management	W	7:15 p.m.	9:55 p.m.	Behnam, M	All MBA core and MBA 780. Course should be taken near end of program of study; after most electives.
MBA 800 BE	Strategic Management	TH	4:30 p.m.	7:10 p.m.	Behnam, M	All MBA core and MBA . Course should be taken near end of program of study; after most electives.
GMBA 601 A	Intro to Global Business	S			Behnam	1/23/10
GMBA 800 A	Global Internship	TBA			DeFillippi	By Dean Hallberg's permission Only
GMBA 850 A	Capstone Seminar		TBA		DeFillippi	By Dean Hallberg's permission Only
GMBA 902 A	Global Exper. Research project		TBA		Staff	By Dean Hallberg's permission Only
BLLS 830 AE	Manage in Intrnl Legal Environ	W	7:15 p.m.	9:55 p.m.	Blodgett	GMBA s SUBSTITUTE BLLS 830 for MBA 680. Contact the MBA Programs Office at 617- 573-8306 or slibby@suffolk.edu for assistance in registering for BLLS 830 if you encounter problems.

Electives

For up-to-date course information go to www.suffolk.edu/offices/996.html and click on 'Search for Classes'.

Course Section	Course Title	Days	Start Time	End Time	Faculty	Prereqs/dates & Notes
ACIB 872 AE	Int'l Fin Anal & Control	TH	4:30 p.m.	7:10 p.m.	Mistry, J	MBA 640 or MBA 720 or ACCT 802; <u>and</u> MBA 650 or MBA 750
ACIB 872 BE	Int'l Fin Anal & Control	TH	7:15 p.m.	9:55 p.m.	White, J	MBA 640 or MBA 720 or ACCT 802; <u>and</u> MBA 650 or MBA 750
FNIB 825 AE	Multinational Fin Mgmt	W	4:30 p.m.	7:10 p.m.	Guo, L	MBA 650 Dean Hallberg may have to register a GMBA for this course
MKIB 817 AE	International Marketing	T	7:15 p.m.	9:55 p.m.	Cherlariu, C	
MKIB 901 AE	Global Perspective Consumer Mkt	TH	4:30 p.m.	7:10 p.m.	Venkatraman, M	

MBA Online Spring 2010

FOR ALL STUDENTS REGISTERING FOR AN MBA ONLINE COURSE

It is **IMPORTANT** to read all registration information below. Contact Ana Perez, Assistant Director, MBA Online Program with any questions, concerns and/or for more information at aperez@suffolk.edu.

EMAIL

Please be sure to access your Suffolk email address at www.suffolk.edu/email to receive your online course(s) information.

ACCESS TO COURSES

Log on to www.suffolk.edu/mbaonline, under 'Current Students' click on 'Access to Courses'.

FIRST TIME MBA ONLINE COURSE USERS

If this is the first MBA Online course you are taking, you **MUST register for MBA 001 W1 – NSO First Time MBA Online Users**. This is a 0-credit, 0-fee introductory session that will provide you with an at-a-glance experience of the online course tools. It will also provide you with the opportunity to insure your system is adequately prepared to participate in online course(s).

To download the NSO agenda, go to www.suffolk.edu/mbaonline.

Under **Current Students**, click on **New Student Orientation**.

CHAT

A 90- minute weekly chat is **required** for each Suffolk MBA Online course.

Chat provides real-time access to your instructors, classmates and group members.

To get the most updated information on scheduled chat sessions, log on to www.suffolk.edu/mbaonline, under 'Current Students' click on 'Schedules'.

TUITION AND FEES

Standard tuition applies to the MBA Online courses.

There is an additional tech fee for each MBA Online course.

Go to www.suffolk.edu/stdact for specific information.

FOR MBA ONLINE STUDENTS

All MBA Online students may register for Suffolk MBA courses at our main campus in Boston, and at our off site locations in North Andover.

GLOBAL BUSINESS TRAVEL COURSES

All MBA Online students may register for Suffolk 3-credit one-week global business travel seminars. Recent global seminars have included one week trips to China, Germany, France, Chile, Brazil, and India.

For up-to-date course information go to www.suffolk.edu/offices/996.html and click on 'Search for Classes'.

CORE AND REQUIRED COURSES - MBA 600

All new MBA Online admits (including current online students who have not taken MBA 600) **MUST register for MBA 600 W1 in Spring 2010.**

It is ONLY offered in Fall and Spring semesters.

ADVISING

All new full-time MBA Online students must have an advising appointment prior to registration.

It is highly recommended that new MBA Online part-time students have an advising appointment prior to registration.

Contact the Boston MBA Programs Office at 617-573-8306 to make an advising appointment. Or call 1-800-6-SUFFOLK and ask for Amanda Hines, the MBA Program Assistant. Advising appointments may be by telephone during the day and/or early evening hours.

Note: For an up-to-date listing of course offerings please visit www.suffolk.edu/mbaonline and click on Program Calendar.

Contact Ana Perez, Assistant Director, MBA Online Programs with any questions, concerns and/or for more information at aperez@suffolk.edu.

