Appeal of Financial Aid Denial
Under Satisfactory Academic Progress Policy
2013-14

Name: ___________________________________________________________ Student ID#: ______________

Address: __________________________________________________________________________________________

____________________________________________________________________________________________

E-mail address: ____________________________

Phone number: ____________________________ Anticipated Date of Graduation: ______/______

Current Academic Program:

JD _____ LLM _____ Joint Degree Program _____ Specify Program: ______________________________

General Information:

Any student (JD, Joint Degree, or LLM) may appeal a financial aid denial under the Satisfactory Academic Progress Policy if extenuating circumstances exist (e.g., serious illness, hospitalization, death of a family member), which negatively impacted the student’s ability to maintain satisfactory academic progress.

If an appeal is granted, the student will be placed on financial aid probation for one semester and an academic plan with conditions will be developed. The student must meet the terms of the conditions by the end of the probationary semester. At the end of the probationary semester, academic performance will be reevaluated. At that time, the student must either be meeting the conditions for satisfactory academic progress or have successfully met the terms of the academic plan in order for the student maintain eligibility for receiving financial aid.

Students wishing to appeal the denial of financial aid under the Satisfactory Academic Progress Policy must complete this form and attach all necessary documentation. This form and all supporting documentation should be submitted to the Office of Financial Aid within 3 weeks of the notification date of your ineligibility for financial aid.

The Financial Aid Satisfactory Academic Progress Appeals Committee will meet as needed to evaluate any appeals. Review by the Committee does not guarantee reinstatement of financial aid. Decisions on appeals will be communicated by a letter mailed to the student’s permanent address on file with Suffolk University Law School. Decisions will be mailed out within one week from the time an appeal decision is made. All appeal decisions are final.

Suffolk University Law School
120 Tremont Street
Boston MA 02108-4977
Phone 617 573 8147 Fax 617 305 3216

Page 1 of 2
Please complete the following information:

Failure to maintain Satisfactory Academic Progress is due to:

- Completion rate of less than 67% 
- Cumulative GPA of less than 2.0 
- Having reached the maximum timeframe

Please attach the following information:

- A signed letter from you addressed to the Financial Aid Satisfactory Academic Progress Appeals Committee describing the reasons why you failed to make satisfactory academic progress and how you plan to meet the standard by the end of the next semester.

- Acceptable documentation:

  - Relevant documentation that supports the information you provide in your letter of appeal to the Financial Aid Satisfactory Academic Progress Appeals Committee could include the following listed sources. Please indicate all sources you are attaching:
    - Hospital records, doctor’s note, etc. 
    - Court documents 
    - Obituary 
    - Other

  - If no serious illness, injury, or bereavement circumstances existed, what has changed which will allow you to meet the Satisfactory Academic Progress by the end of the next semester? Relevant documentation could include the following listed sources. Please indicate all sources you are attaching:
    - Statement of support from faculty member 
    - Statement of support from faculty advisor 
    - Academic Program (division transfer) 
    - Summer School grades 
    - Other

Your signature below indicates that you understand the terms and conditions of the Satisfactory Academic Progress policy and appeal process. Please note that submitting this application and supporting documentation does not guarantee appeal approval.

____________________________________________________
Signature

____________________________________________________
Date

Suffolk University Law School
120 Tremont Street
Boston MA 02108-4977
Phone 617 573 8147 Fax 617 305 3216

Page 2 of 2