Radiation Therapy Program Application Instructions

Application Checklist

Application to the Radiation Therapy program requires ALL of the following:

**Part A: To be completed & submitted by applicant PRIOR to January 1.**

- Completed application form (submitted via online portal)
- One letter of recommendation
  
  1 Letter from someone who can provide an overall assessment of you and your qualities as a student and/or employee.
  
  Assessment of:
  - Academic skills (if applicable)
  - Written & verbal communication skills
  - Work ethic
  - Punctuality
  - Quality of interactions with professors, fellow students, and/or employees
  - Any other pertinent information
  
  Please instruct the person writing a letter on your behalf to use the following link for submittal: http://web.cas.suffolk.edu/radiationscience/LetterOfRecommendation.html

- 1 official copy of previous college transcripts (certificate/transfer applicants)

  Mailed to:

  Jessica Mak
  Suffolk University
  Physics Department
  Archer 345
  41 Temple Street
  Boston, MA 02114

- 1 copy of current unofficial transcript (Suffolk undergrad applicants, only) submitted via online portal.
Required Pre-requisites

- 3.0 Minimum undergraduate cumulative GPA
- Grade of "B" or better in the following:
  - Physics I and II with Labs
  - Anatomy and Physiology I and II with Labs
  - Biology I with Lab
  - Pre-Calculus OR Calculus I

Students currently completing prerequisite coursework are encouraged to apply. However, final admission will be contingent upon documentation of successful completion of coursework.

☐ Writing sample – Please upload your writing sample via the online portal.

The purpose of this writing sample is to further evaluate your writing and communication skills, and need not be more than one typed page.

You may choose a topic of your choice, or from the list below:

1. Why have you chosen a career in Radiation Science?
2. When did you first realize that you wanted to become a Radiation Therapist?
3. Describe your two-hour shadowing experience.

☐ Identify availability for an Interview with the Radiation Science Committee.

While you will be identifying your availability when submitting your application, not every applicant will be granted an interview.

For scheduling purposes, we require that you identify up to 3 potential dates during our interview week that you would be able to make yourself available for a 4 hour window to complete your math assessment and interview. You will identify your availability for interview and shadow (details below) via this link: https://www.surveymonkey.com/s/JBXHQZT also available on the online application portal.

Part B: After your complete application is received, qualified candidates will move on to the next three steps.

☐ Interview with the Radiation Science Committee - February 23-27, 2015.

You will be contacted with further details about an interview after your complete application is received.

☐ Shadowing experience - February 9-11, 2015.

Your shadowing experience will be arranged by Suffolk Radiation Science faculty nearing the interview process. The shadowing experience is done in the radiation oncology clinic at one of our hospital affiliates. It requires at least 2 hours of your time and consists of observing registered Therapists at work to assure your suitability for the career you are applying to. If applicants are out of state, shadowing may be done at other medical institutions as long as proof of participation is provided. Availability for shadows is required (along with interview availability) via this link: https://www.surveymonkey.com/s/JBXHQZT also available on the online application portal.

☐ Math Assessment Test

- Given on site prior to your interview.
- No calculator use is permitted.
- Topics: basic math, including algebra and trigonometry
Important, please read prior to applying:

Suffolk University's Bachelor of Radiation Therapy and its Post-Baccalaureate program can only accept up to ten (10) students per year into the clinics. Meeting the required prerequisites does not guarantee acceptance.

Students who are not admitted into the program have three choices:

1) Re-apply the following year
2) Continue and graduate as a Radiation Science major (undergraduate applicants - only)
3) Change majors, if desired (undergraduate applicants - only)

The application deadline is January 1, 2015. Interviews will be held in February and acceptance into the program will be for the fall semester, September 2015.

If you have any additional questions, please do not hesitate to contact the Suffolk University Physics Department at: 617-573-8663.